

Medina Central School District
One Mustang Drive, Medina, New York 14103-1845



NOTICE OF VACANCY:

JOB CLASSIFICATION: Building Maintenance Worker
LOCATION: Medina Central Schools
HOURS: Hours fluctuate with season
POSTED: May 13, 2019 – May 17, 2019
SALARY: Starting Salary As Per Contract

QUALIFICATIONS:

- Performs regular maintenance and trouble shoots issues with HVAC systems
- Monitors and schedules HVAC systems using related operational software
- Performs general maintenance, repairs and installation in plumbing, electrical, buildings, masonry and welding
- Repairs doors, windows, locks, office furniture, classroom furniture and anything related to buildings and grounds
- Performs general grounds maintenance in mowing, installation of drainage and planting, pruning and seeding
- Operates trucks, snow plows, cars and other motorized equipment (fork lift, man lift)
- Performs a variety of other building maintenance and custodial tasks as well as incidental clerical and messenger duties
- Pesticide certification and application
- Ability to work at heights and in crawl spaces
- Good knowledge of practices, tools and materials used in maintenance, construction and repair of buildings, and equipment
- Ability to follow oral and written directions
- Mechanical aptitude
- Manual dexterity
- Initiative
- Good judgement
- Physical condition commensurate with the demands of the position

MINIMUM QUALIFICATIONS High School or Equivalency Diploma and two (2) years of experience in general building maintenance or building trades work

SPECIAL REQUIREMENT Valid NYS Driver's License

APPLICATION PROCESS: Fill out the Civil Service application on the MCSD website www.medinacsd.org and bring it to Gerhard Leuer, Director of Buildings and Grounds. Call 585-798-2700 option 8, 1 with any questions.

Medina Central School District is an equal opportunity employer