






Orleans Niagara BOCES SORA User Guide

<p>What is SORA?</p>	<p>SORA is a way to access e-books, audiobooks, and read-along e-books from Orleans-Niagara BOCES and the NIOGA public library. Here is a video to get you started!</p>
<p>How can I access SORA?</p>	<p><u>Web:</u> Click on this link. A shortcut is also available in the Google menu if you are signed into your Medina CSD Google account in Chrome. </p> <p><u>Phones/Other Devices:</u> Go the App store and search for “SORA, by OverDrive”</p>
<p>How do I log in to SORA?</p>	<p>After you open the SORA app/link:</p> <ol style="list-style-type: none"> 1. Click ‘Find my school’. If Orleans-Niagara BOCES is not listed, click on 'My school isn't listed' on the bottom and search for ‘Orleans-Niagara BOCES’ then click ‘This is my school’. 2. Choose ‘Medina CSD’ from the drop down menu. Click ‘Sign in using Medina CSD’. 3. Log in using your Medina CSD Google Account. <p>Here is a video if you need help!</p>
<p>How do I find books in SORA?</p>	<ol style="list-style-type: none"> 1. Set your preferences to include the level of audience you are looking for: Juvenile (K-5), Young Adult (6-8), and/or General Adult (9-12). This will find the appropriate reading level and interest. 2. Choose Ebooks, Audiobooks, or All. 3. ‘Available books’ includes only books that haven’t been checked out. ***Preferences stay until they are removed*** 4. To look at books in a specific genre or interest, scroll down to the “Popular Subjects” on the homepage. 5. To look for a specific title, type your search into the “Search for a book” box at the top of the homepage.

	<p>6. To search for read-along titles, tap on the search box at the top of the page, and choose more options. Select the box marked 'read-along E-books' then click search. Here is a video if you need help!</p>
<p>What is the difference between E-books, Audio books, and Read along eBooks?</p>	<p>E-Books are just books that you can read on any device! Audio books are books that the reader can listen to but do not have any words to read on the screen. You can spot audio books because they have the headphone symbol on the bottom of the book cover. Read-along eBooks have text and audio- a narrator will read the words on the page and SORA will even turn the pages for you!</p>
<p>How can I check a book out on SORA?</p>	<p><u>Borrow</u>: If a book is available for immediate check out just click on the 'borrow' button.</p> <p><u>Place hold</u>: This means that a book is checked out and not available to be read immediately. Click the 'Place a hold' button if you would like to be on the waiting list. You can click the clock icon to see how long the wait time is. Here is a video if you need help!</p>
<p>How long do I have to read a book?</p>	<p>After you check a book out, you have 14 days to read it before it is automatically returned. If you would like to return it early, you have that option as well.. Here is a video if you need help!</p>
<p>How can I add more collections?</p>	<p>Boces provides access to NY Reads, an additional collection of simultaneous use eBooks and audio books. To add this collection, click the menu () and then 'Add Library'. Type in 'NY Reads'. Click 'This is My School'. Select 'Medina CSD' from the drop down. Then click Sign In using "Medina CSD". And choose your Medina CSD Google Account.</p>
<p>How can I add the NIOGA public library?</p>	<p>The public library allows Medina CSD staff and students to borrow age appropriate eBooks and Audiobooks using their Google account.</p> <p>To add the public library, click the menu () and then 'Add Library'. Type in 'NIOGA'. Click 'This is My School.'</p> <p>When you borrow a NIOGA book: Select borrow then choose 'Medina CSD' from the drop down. Click 'Sign in using 'Orleans-Niagara BOCES'. And choose your</p>

	Medina CSD Google Account.
I'm stuck, who can I ask for help?	<p>If you need further assistance, please contact your school library media specialist.</p> <p>At BOCES, you can also contact Chris Conrad (SLS Director) or Rebecca Senft (SLS secretary).</p>